# Thank you Marine Corps DPAS User Manual

# Volume II

Garrison Property (GP), Garrison Mobile Equipment (GME),

Other Property Plant & Equipment (PP&E)

## August 1, 2020





DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

PCN 18844005100

Headquarters Marine Corps Installations & Logistics Marine Corps Installation Command (MCICOM G-4)



The audit has revealed multiple challenges we will overcome with respect to internal controls over equipment accountability and financial reporting. I am confident our steady approach will result in a continuous audit ready posture. Our Corps has made significant strides over the last several fiscal years to improve, but there is more to accomplish.

Marines have an innate duty to account for and accurately manage the resources provided for our use. Our country expects this from her Marines. This applies to the smallest of budgets to the millions of dollars spent on programs. We must, at all times, demonstrate accountability to maintain our promise. Equipment accountability and visibility are central to sustaining our operational readiness. Our shared responsibility is to maintain the nation's trust by managing our resources according to

existing policy, good order, and discipline.

Effective and efficient resource allocation results in disciplined asset accountability and financial reporting. Strong internal controls over processes and procedures will ensure we consistently meet our financial reporting goals, influencing asset accountability, visibility, and operational readiness. We will continue our endeavors to assess, scrutinize and update policies and procedures relating to accountability. Efforts will remain focused on the assessment of our internal controls, key supporting documentation, data reconciliation and validity.

It is within this line of thinking that I directed the Facility Service Division to develop a Defense Property Accountability System (DPAS) User's Manual. This tool is designed to be a reference guide occupying a corner of each user's desk to assist them in their daily duties. It is also a resource to achieve accountability and visibility of our assets.

E. D. BANTA Major General, U.S. Marine Corps Assistant Deputy Commandant Installations and Logistics (Facilities)

### Table of Contents

1.0 Capital Asset Depreciation Update	1
2.0 Asset Activity	2
3.0 UII Updates	3
4.0 Increase Decrease Report	4
5.0 End-Item/Component Establishment	5
Appendix A	8
Appendix B	9
Appendix C	10
Appendix D	11
Appendix E	12
Appendix F	13
Appendix G	15

#### **1.0 Capital Asset Depreciation Update**

Depreciation Update is used to activate assets and begin depreciation. Depreciation should be activated on the date the serialized asset is put into use. In this process, the depreciation period is set, prior depreciation is calculated, and accounting information is entered.

- 1. On the DPAS toolbar locate Accounting.
- 2. Hover over Accounting → Deprn Update → Personal Property.
- 3. Select the appropriate Depreciation Status from the *Deprn Sts* drop-down menu, for example All or Activated.
- 4. Enter the Asset Id, Stock Number, or Serial Number to search by capital asset (Figure 1.1).

Search Criteria		
Personal Property	•	
Personal Prop Impvs	0	
Deprn Sts	Ali 🔹 🔶	
UIC	M00027 ·	
Asset Id		
Stock Nbr		
Serial Nbr	ENHG000211	
Asset Sts Cd	Select an Item	
Acq Program Name	Select an Item	
Type Dsg Name	Select an Item	

Figure 1.1 – Depreciation Update Search Criteria

- 5. Click the **Search** button.
- 6. Fields that can be updated include Activation Dt, Exp Cd, Deprn Cost Center, Deprn Job order Nbr, Deprn Period, Prior Deprn SL, Deprn Sts, Deprn Task Cd, and Action Type (Figure 1.2).

**Note:** Reference Appendix B for Depreciation Status Codes. Reference Appendix C for proper Depreciation Period allocation.

Necord information			
Deprn Type	AST - Deprn Personal Prop	Deprn Sts	ACTIVATED
UIC	M02209		
Asset Id	62613C1641	Stock Nbr	611500M000002
Serial Nbr	ENHG000211	Asset Sts Cd	U
LIN / TAMCN		Fdcry Deprn Mthd Cd	SL
Typ Dsg Name		Deprn Util Qty	0.00
Util Measure Cd	N - Months	Write Down Amt	0.00
Rem Desc	GENERATOR, DIESEL	Total Cost	
Accuma Deprin	109302.72	Total Cost	116513.00
Simulate Depreciation	M62613		
Depreciation Update			
Activation Dt 2/12/2010		* Deprn Period	120
Salvage Value		Prior Deprn SL	31361.52
		Prior Deprn AB	
* Exp Cd 1-Funded	• +	* Deprn Sts	Depreciating •
Deprn Cost Center M62613		Deprn Task Cd	
Deprn Job Order Nbr		Deprn Util Svc Life	
		Prior Deprn Util Qty	
		Action Type	Update

Figure 1.2 – Depreciation Update Fields

**Note:** Depreciation period may be between 24 months and the maximum number of months allowed by regulation. The depreciation period is assigned during the creation of the DPAS stock number.

#### 2.0 Asset Activity

To review detailed individual asset history, transactions, and asset information.

- 1. On the DPAS toolbar locate Inquiries.
- 2. Hover over Inquiries  $\rightarrow$  Asset Management  $\rightarrow$  Asset Activity.
- 3. Enter the To and From transaction dates in the *Tran Dt From* and *Tran Dt To* fields.
- 4. Select the appropriate attribute from the *Select an Item* drop-down menu, for example Serial Nbr (Figure 2.1).

Asset Activity Inquiry Search Criteria						
Available Field(s)	Operands	Search Value(s)				
"Bulk	* =	* No	•			
*Tran Dt From	* >=	• 07/09/2014				
*Tran Dt To	• <=	• 7/8/2019				
Serial Nbr	• =	• GB501020				
Select an Item	•					

Figure 2.1 – Asset Activity Inquiry Search Criteria

5. Select **Show Inquiry** to populate the results in DPAS (Figure 2.2).

14 4 1	of 3 🕨 🔰 💠		Find Next	R •						
Actbl UIC	Asset Id	Asset Level	Custodian Nbr	Expr Dt	Last Tran Dt	Loc	Non-Actbl	Lot Nbr	Rcpt Doc Nbr	Serial Nbr
M00027	95028C000023	EI	P36		01/06/2015	BLDG 5500	NO		M9502832834002	G5B01020
M00027	95028C000023	EI	P36		01/08/2016	BLDG 5500	NO		M9502832834002	G5B01020
M00027	95028C000023	EI	P36		01/08/2016	BLDG 5500	NO		M9502832834002	G5B01020
M00027	95028C000023	EI	P36		01/14/2016	BLDG 5500	NO		M9502832834002	G5B01020
M00027	95028C000023	El	P36		01/14/2016	BLDG 5500	NO		M9502832834002	G5B01020
M00027	95028C000023	EI	P36		01/19/2016	BLDG 5500	NO		M9502832834002	G5B01020
Figure 2.2 – Asset Activity Inquiry Search Criteria										

*Note:* Asset activity can also be used to look up user activity.

#### 3.0 UII Updates

The UII is a permanent 2-dimensional data matrix. The data matrix is encoded with the data elements necessary to construct a UII which is globally unique. A virtual UII enables the data base entry of a UII and its associated pedigree data, while postponing the physical marking of the item with a two-dimensional data matrix symbol to a more advantageous time based on logistic and economic considerations.

- 1. On the DPAS toolbar locate Asset Management.
- 2. Hover over Asset Management → UII Updates/Assign.
- 3. Select the appropriate UII Status Code from the *UII Sts Cd* drop-down menu.
- 4. Enter the Asset Id, Stock Number, or Serial Number to search by asset (Figure 3.1).

Search Criteria	Search Criteria						
Ull Sts Cd	ARN - Recorded Not Tagged	←					
Asset Id							
Stock Nbr							
Serial Nbr	500002040	←					
Custodian Nbr	Select A Custodian						
Loc							

Figure 3.1 – UII Updates Search Criteria

- 5. Click the **Search** button.
- 6. Put a check mark in the *Select* box to select an asset (Figure 3.2).

Sear	ch Results					
	Asset Id	Stock Nbr	Serial Nbr	Item Desc	Cust Nbr	Loc
-	00027C001101	599900M017553	5000002040	AUTOMATED ACCESS CONT	G357	MCAS MIRAMAR

Figure 3.2 – Asset Search Results

- 7. Click the **Continue** button.
- 8. Verify the asset(s) and click the **Continue** button.
- 9. Select the appropriate UII Status Code from the UII Sts Cd drop-down menu (Figure 3.3).



Figure 3.3 – Asset Search Results

*Note: Reference Appendix D for proper UII Status Code.* 

10. Click the **Save** button.

#### 4.0 Increase Decrease Report

The Schedule Asset Reports — Increase Decrease Actions Report (IDAR) provides the Stock Number, Item Description, Asset Identifier, Serial Number, and additional asset characteristics for each Increased or Decreased Stock Number for each specified UIC.

- 1. On the DPAS toolbar locate Forms-Reports.
- 2. Hover over Forms-Reports → Schedule Reports.
- 3. Select the Increase Decrease Actions Report, Rpt Id "WPHRR06R" (Figure 4.1).

Search Results			
Rpt Category	Al 🗸		
Rpt kl	Rpt Name	Rpt Type	Rpt Cigry
WPACR31R	ACQUISITION PROGRAM ASSET VALUES BY QUARTER REPORT	Background - User Initiat	Accounting
WPACR33B	ACQUISITION PROGRAM CIP PROJECT STATUS REPORT	Online - User Initiated,	Accounting
WFACR19B	AGENCY CFO ACCOUNTING STATEMENT REPORT	System Initiated - User V	Accounting
WPHRROBE	AGENCY PENDING TRANSACTIONS REPORT	Background - User Initiat	Asset
WPAUR05B	ASSET AUTHORIZATION REPORT (UN/TAMCN)	Online - User Initiated,	Authorization
WEAUR06B	Asset Summary Report (LIN/TAMCN)	Online - User Initiated,	Authorization
WPMBR24B	ASSETS ON LOAN REPORT	Online - User Initiated,	Asset
WPAUR03B	AUTHORIZATION REPORT	Online - User Initiated,	Authorization
WEAGR25B	CAPITAL ASSET REPORT	Online - User Initiated,	Accounting
WENCR04B	CAPITAL ASSET TRIAL BALANCE REPORT	Online - User Initiated,	Accounting
WPACR44R	CFO Out of Balance Detail Report	Online - User Initiated,	Accounting
WEHRRIGE	CONTRACT REPORT	Online - User Initiated,	Maintenance and Utilizatio
WPNRR0101R	CUSTODIAN ASSET REPORT	Background - User Initiat	Asset
WPHRR31R	CUSTODIAN REPORT	Background - User Initiat	Administration
WPHRR06R	INCREASE DECREASE ACTIONS REPORT	Background - User Initiat	Asset
WEHRR25R	IUD REGISTRY SUBMISSION REPORT	Background - User Initiat	Asset
WPHRR0401R	LOCATION ASSET REPORT	Background - User Initiat	Asset
WEAGR178	NON-ACTIVATED DEPRECIABLE CAPITAL ASSET REPORT	Background - User Initiat	Accounting
WPHEROSD	PENDING TRANSACTIONS REPORT	Background - User Initiat	Asset
WPSAR01R	PSN IMPORT STATUS REPORT	Background - User Initiat	Asset
WEACROOK	REAL PROPERTY REPORT	Background - User Initiat	Accounting
WPHRR0301B	SENSITIVE ASSET REPORT	Background - User Initiat	Asset
WPH88368	UII ASSET STATUS REPORT	Background - User Initiat	Asset
WPHRR3501R	LISER PROPERTY CUSTODIAN REPORT	Background - User Initiat	Assel

Figure 4.1 – Report Scheduling Options

4. Select the Report Format from the *Rpt Format* drop-down menu.

*Note:* Only the PDF export provides the IDAR summary page.

- 5. Select Privacy Type from the *Privacy Type* drop-down menu.
- 6. Enter the Schedule Date in the *Schedule Dt* field.
- 7. Enter any relevant remarks in the *Remarks* field.
- 8. Enter the Start Date in the Start Dt field and the End Date in the End Dt field.
- 9. Select the appropriate UIC level in the Actbl UIC/UIC Select drop-down menu (Figure 4.2).



Figure 4.2 – Increase Decrease Actions Report Menu

- 10. Click the **Submit** button.
- 11. To view your inquiry, hover over **Forms-Reports**  $\rightarrow$  **View Forms/Reports**.
- 12. Click the Search button.
- 13. Select the desired report and chose option to open, save, or save as (Figure 4.3).



Figure 4.3 – Report Inquiries Search Results

#### 5.0 End-Item/Component Establishment

Assets that are components of an end item are receipted for within in DPAS by using the "Component" option during the receiving an asset process. Once created the asset will eternally be recognized by DPAS as a component. Once an asset becomes a component it remains a component for life, it cannot revert to an end item.

- 1. On the DPAS toolbar locate Asset Management.
- 2. Hover over Asset Management → Receiving.
- 3. Select the *Component* option.
- 4. Select the appropriate attribute from the *Type Action* drop-down menu, for example INPR New Procurement.
- 5. Enter or use the **Browse** button to populate the *Stock Nbr* field.
- 6. Enter the Acquisition Cost in the Acq Cost field.
- 7. Enter or use the Browse button to populate the Hierarchy Asset Id in the *HA Asset Id* Field (Figure 5.1).

**Note:** Hierarchy Asset Id needs to exist prior to component being added/loaded to DPAS. Reference Appendix E for component relationship rules. Reference Appendix F for Type Action codes.

End Item Serial	0
Component	•
Bulk	0
*Type Action	INPR - New Procurement
*Stock Nbr	6625014250865
*Acq Cost	10000.00
Cost Embedded	
*HA Asset Id	M67854000044

Figure 5.1 – Asset Receiving Stock Number Selection Form

- 8. Click the **Continue** button.
- 9. Enter the Acquisition Date in the Acq Dt field.
- 10. Select the Asset Code from the drop-down menu.
- 11. Enter the Local Receipt Date in the Local Rcpt Dt field.
- 12. Enter the Original In-Service Date in the Origl In Svc Dt field.
- 13. Click the Add button to load attachments (Figure 5.2).

Basic Catalog Accounting Contract Depreciation Agency Asset Entry							
Basic							
Stock Nbr	6625014250865	UI	EA				
Item Desc	GENERATOR, PULSE-SWEEP	Type Action	INPR - New Procurement				
"Oty	1	*Acq Dt	07/12/2019				
*Cond Cd	A-Svcbl(w/o Qual)						
Doc Nbr		*Asset Cd	T -Military Equipment				
i Sys Id		Cptl Cd	A-DoD Threshold ~				
Asset Sts	U-In Use V	Local Rept Dt	7/12/2019				
Rovd By		Origi In Svc Dt	7/12/2019				
IRAPT/WAWF Shpmt Id							
Attachments	No Attachments Available		Add Add				
Remarks							
History Remarks							

Figure 5.2 – Asset Receiving Data Entry Fields (Basic Tab)

13.1 Attach PDF or JPEG documentation, documentation cannot exceed 10mb.

Note: Recommend attaching receiving document (DD250, 1149, 1348-1 ect.) first.

- 13.2 Select Browse to choose a file to load and attach
- 13.3 Enter a description in the *Desc* field.

*Note:* Name of document should match what document is.

13.4. Click the **Add** button (Figure 5.3).

Upload File		Í.
Asset Id	Multiple	
*File Path	Browse	
*Desc		
Primary		

Figure 5.3 – Upload File Attachment Form

13.5 Click the **Attach** button to attach file to the asset record.

- Select the **Catalog** tab at the top of the toolbar.
  - 1. Enter or use the **Browse** button to populate the Mfr Data field.
  - 2. Enter the Manufacture Year in the *Mfr Yr* field.
  - 3. Select the appropriate UII Status Code from the *UII Sts Cd* drop-down menu (Figure 5.4).

Basic Catalor, Accounting Contract Depreciation Agency Asset Entry							
Manufacturer							
Stock Nbr	6625014164444	UI	EA				
Item Desc	GENERATOR, FUNCTION, ELECTR	Type Action	INPR - New Procurement				
Catalog Pilferable	No	Asset Pillerable					
/ "Milr Data							
Mfr Name	KEYSIGHT TECH INC	Mite Ye	2001				
Mfr Model Nbr	33120A	License Managed	No				
Mfr Part Nbr	33120A-E01	'Ull Sts Cd	ART - Recorded and Tagged				
CAGE Cd	1LQK8						
Non-Actbl	No						

Figure 5.4 – Asset Receiving Data Entry Fields (Catalog Tab)

- Select the **Accounting** tab at the top of the toolbar.
  - 1. Select the appropriate Fund Cd/A SN from drop-down menu (Figure 5.5).
  - 2. Select the appropriate Exp Cd from the drop-down menu.
  - 3. Seclect the appropriate Lease Cd from the drop-down menu.

Basic Catalog Accounting Contract Depreciation Agency Asset Entry					
Accounting					
Stock Nbr	6625014164444		UI	EA	
Item Desc	GENERATOR, FUNCTION, ELECTR		Type Action	INPR - New Procurement	
*Fund Cd/ASN	00-		Oblign Doc Nbr		
Owng Cost Center			Owng Cost Center Desc		
Fndng Cost Center			Finding Cost Center Desc		
Task Cd					
Job Order Nbr			LOA		
Exp Cd	1-Funded				
Divy Ord Nbr					
Loan Cd	G-Government Owned				
Lease Cd	N-Government Owned	✓			

Figure 5.5 – Asset Receiving Data Entry Fields (Accounting Tab)

- Select the **Contract** tab at the top of the toolbar.
  - 1. Enter the Contract/Purchase Order Number in the *Cntr/PO Nbr* field.
  - 2. Enter the CLIN in the *CLIN* field, if applicable (Figure 5.6).

Basic Catalog Accounting Contract Depreciation Agency Asset Entry				
Contract				
Stock Nbr	6625014164444	UI	LA	
Item Desc	GENERATOR, FUNCTION, ELECTR	Type Action	INPR - New Procurement	
Ceter/PO Nbr		SPIN		
CLIN		SLIN		
ACON				

Figure 5.6 – Asset Receiving Data Entry Fields (Contract Tab)

Note: The Depreciation tab and Agency tab are read only.

- Select the Asset Entry tab at the top of the toolbar.
  - 1. Check the *Inv by Serial Nbr* box.
  - 2. Select the appropriate Asset Id Prefix from the drop-down menu.
  - 3. Enter or use the **Browse** button to locate the Custodian Number.

*Note:* The custodian must be the same as the parent asset.

- 4. Enter the Serial Number in the *Serial Nbr* field.
- 5. Enter the DoD Serial Number in the *DoD Serial Nbr* field. NOTE: For GME assets, use the License Plate as the DoD Serial Number.
- 6. Enter or use the **Browse** button to search for the Location.
- 7. Click the **Save** button (Figure 5.7).

Basic Catalog Accounting Contract Depreciation Agency Asset Entry			
Asset Entry			
Stock Nbr	6625014164444	UI	EA
Item Desc	GENERATOR, FUNCTION, ELECTR	Type Action	INPR - New Procurement
Inv by Serial Nbr		Auto Assign	
Asset Id Prefix	FLCPRL	/ "Custodian Nbr	RS01
UII		*Serial Nbr	123456
DOD Serial Nbr	456789	/"Loc	BLDG 446
Sub Loc			
Save			

Figure 5.7 – Asset Receiving Data Entry Fields (Asset Entry Tab)

*Note:* If additional assets need to be added, repeat steps under the **Asset Entry** tab.

- *10.* Click the **Add** button to complete transaction.
- End process.

#### Appendix A Increase Decrease Status Codes

The code indicating the type of action taken on a particular asset – i.e., lateral transfer, new receipt, etc.

Code	Value
INPR	New Procurement
ITRI	Transfer In – Within DPAS
ITRO	Transfer In – Outside DPAS
IAAR	Administrative Adjustment Report (AAR)
IIAJ	Inventory Adjustment
IFOI	Found on Installation
ICFT	Centrally Funded/Transfer In
DTRO	Transfer Out
DTNI	Turn – In
DSPL	Disposal
DAAR	AAR
DIAJ	Inventory Adjustment
DLDD	Report of Survey / Lost, Damaged, Destroyed
DDNT	Donated
DLNR	Loan Return
DSAL	Sales
EPRE	Prenotification
EXCS	Excess
EWIT	Withdrawal

#### Appendix B

#### **Depreciation Status Codes**

A single digit code used to identify the status of depreciation for an asset.

Code	Value
D	Depreciating
N	Not Depreciating
S	Stop Depreciating
F	Fully Depreciating

#### Appendix C

#### **Depreciation Period**

Sample Asset Type	<b>Recovery Period</b>	Elaboration
<ul> <li>Ariel Boom Trucks (Cherry Pickers)</li> <li>Buses</li> <li>Dump Truck</li> <li>P-19 Fire Trucks</li> <li>Suction Trucks</li> <li>Tractor Trailer</li> <li>Trash Trucks</li> <li>Vans</li> <li>Telecommunication Equipment</li> </ul>	5 - year depreciation schedule	Vehicles and Heavy Trucks are depreciated over 5 years
<ul> <li>VTC Equipment</li> <li>Digital Cameras</li> <li>Security Cameras/Systems</li> <li>Installation Communications Equipment</li> </ul>	5 - year depreciation schedule	Computers, ADP Systems and Hardware, Radio and Television Broadcasting Equipment and Software depreciate over 5 years
<ul> <li>Balers, Tie</li> <li>Bulldozers</li> <li>Carousel, Warehouse</li> <li>Excavators</li> <li>Forklifts</li> <li>Hydraulic Platforms</li> <li>Snow Blowers</li> <li>Sweeper (Street/Runway)</li> <li>Tractors</li> <li>Storage Tanks (above/below ground)</li> <li>Boats: Dive and Rescue, Patrol, Utility, Oil Skimmers</li> </ul>	10 – year depreciation schedule	Machines & Equipment are depreciated over 10 -year periods
<ul> <li>Vessels</li> <li>Tugs</li> <li>Barges</li> <li>Similar Water Transportation Equipment (Non-ME Vessels/Ships)</li> </ul>	20 – year depreciation schedule	Generally reserved for real property

#### Appendix D

#### **UII Status Codes**

A UII is a permanent 2-dimensional data matrix. The data matrix is encoded with the data elements necessary to construct a Unique Item Identifier (UII) which is globally unique. A commercial UII follows construct standards which are constructed according to approved DoD methods.

Code	Value
ART	UII is assigned and exists in the IUID Registry, recorded in DPAS and asset is tagged with UII label
ANN	UII is assigned and exists in the IUID Registry, not recorded in DPAS and asset is not tagged with UII label
ARN	UII is assigned and exists in the IUID Registry, recorded in DPAS and asset is not tagged with UII label
NNN	Meets criteria, UII is not assigned, not recorded in DPAS, and asset is not tagged with UII label (should not appear on Search Criteria)
ANT	UII is assigned and exists in the IUID Registry, not recorded in DPAS and asset is tagged with a UII label
DMC	Asset does not meet criteria for UII labeling (Important: By Default NO UII record is created)
NDT	Not Determined

#### Appendix E

#### **Component Relationship Rules**

	Rule
٠	Once an end item becomes a component it cannot revert back to an end item.
•	If an end item needs to be removed or transferred the component has to be disassociated from the parent if not moving or being disposed with end item.
•	If an end item is removed or deleted all components will be removed or deleted with the parent.
٠	Components must remain with the same custodian as the end item.
•	Adding a component does not affect the total cost of the end item. Cost will still be

separately tracked, but can be updated with Asset Update.

#### Appendix F

#### Action Codes/Action Type Codes

The Action Code represents the type of action that occurred. The Action Type Code represents the area of DPAS where the action took place. The table below lists the Action Codes and Action Type Codes used in the system.

Action Code	Action Type Code	Description
DTNI	DISP	Turn-In
DTRO	DISP	Transfer Out – Outside DPAS
DSPL	DISP	Disposal
DLDD	DISP	Report of Survey/Lost, Damaged, Destroyed
DSAL	DISP	Sales
DDNT	DISP	Donated (Disposal)
DAAR	DISP	AAR
DIAJ	DISP	Inventory Adj (Disposal)
EPRE	EXCS	Prenotification
EXCS	EXCS	Excess
EWIT	EXCS	Withdrawal
ITRO	RCPT	Transfer In – Outside DPAS
INPR	RCPT	New Procurement
IAAR	RCPT	Administrative Adjustment
IIAJ	RCPT	Inventory Adj (Receipt)
IFOI	RCPT	Found on Installation
ICFT	RCPT	Centrally Funded/Transfer In
IDNT	RCPT	Donated (Receipt)
ILOI	RCPT	In on Loan
ILDI	RCPT	Create Local Due In
ITRI	TRNS	Transfer In – within DPAS
DTRI	TRNS	Transfer Out – within DPAS
DTRO	TRNS	Depreciation Change
IDNT	UPDT	Donated – Update
ICFT	UPDT	Centrally Funded/Transfer In - Update
IIAJ	UPDT	Inventory Adj-Update
IAAR	UPDT	Administrative Adjustment - Update
IFOI	UPDT	Found On Installation – Update
INPR	UPDT	New Procurement - Update
ITRO	UPDT	Transfer In – Outside DPAS - Update
ITRI	UPDT	Transfer In – Within DPAS - Update
CAAR	UPDT	Administrative Adjustment – Price Correction
CCFT	UPDT	Centrally Funded/Transfer – Price Correction
CDNT	UPDT	Donated – Price Correction
CFOI	UPDT	Found on Installation – Price Correction
CIAJ	UPDT	Inventory Adjustment – Price Correction
CNPR	UPDT	New Procurement – Price Correction
CTRI	UPDT	Transfer In – within DPAS – Price Correction
CTRO	UPDT	Transfer In – outside DPAS – Price Correction

RAAR	UPDT	Administrative Adjustment – Price Revaluation
RCFT	UPDT	Centrally Funded/Transfer In – Price Revaluation
RDNT	UPDT	Donated – Price Revaluation
RFOI	UPDT	Found On Installation – Price Revaluation
RIAJ	UPDT	Inventory Adjustment – Price Revaluation
RNPR	UPDT	New Procurement – Price Revaluation
RTRI	UPDT	Transfer In – within DPAS – Price Revaluation
RTRO	UPDT	Transfer In – outside DPAS – Price Revaluation
CLOI	UPDT	In On Loan – Price Correction
RLOI	UPDT	In On Loan – Price Revaluation
DPRN	UPDT	Depreciation Change
DPRN	CMPT	Compute Depreciation
DPGN	UPDT	Depreciation with Gain
DPTR	UPDT	Depreciation with Transfer

#### Appendix G

#### **DPAS Acronyms/Abbreviations Listing**

Abbreviation/Acronym	Definition
A SN	Allotment Serial Number
Acq Cost	Acquisition Cost
Acq Dt	Acquisition Date
Acq Price	Acquisition Price
Actbl UIC	Accountable Unit Identification Code
ADC I&L (LF)	Assistant Deputy Commandant Installation and Logistics Facilities
	and Services Division
Asset Cd	Asset Code
Asset Sts	Asset Status
CAC	Common Access Card
CAGE Cd	Commercial and Government Entity Code
CAR	Custodian Asset Report
CIR	Custodian Inventory Report
CLIN	Contract Line Item Number
Cntr/PO Nbr	Contract/Purchase Order Number
Cond Cd	Condition Code
Cptl Cd	Capital Code
Custodian Nbr	Custodian Number
Deprn Period	Depreciation Period
DISA	Defense Information Systems Agency
Doc Nbr	Document Number
Doc Nbr Typ	Document Number Type
DoD	Department of Defense
DoDAAC	Department of Defense Activity Address Code
DPAS	Defense Property Accountability System
DSN	Defense Switched Network
EDI/PI	Electronic Data Interchange Personal Identifier
Eff Dt	Effective Date
Estbd Dt	Established Date
Estimated Dlvy Dt	Estimated Delivery Date
Exp Cd	Expense Code
FSC	Federal Supply Code
Fund Cd	Fund Code
Gen Rpt	Generate Report
GFP	Government Furnished Property
GME	Garrison Mobile Equipment
GP	Garrison Property

Inv	Inventory
Init Inventory	Initial Inventory
Inv Loc	Inventory Location
Inv Nbr	Inventory Number
Inv User Id	Inventory User Identification
Item Desc	Item Description
IUS	Internal Use Software
KSD	Key Supporting Documentation
Last Inv Dt	Last Inventory Date
Last Tran Dt	Last Transaction Date
LOA	Line of Accounting
Loc	Location
Loc Field	Location Field
Local Rcpt Dt	Local Receipt Date
Lot Nbr	Lot Number
Maj Custodian Nbr	Major Custodian Number
Mfr Data	Manufacturer Data
Mfr Model Nbr	Manufacturer Model Number
Mfr Name	Manufacturer Name
Mfr Part Nbr	Manufacturer Part Number
Mfr Yr	Manufacturer Year
NAC	National Agency Check
NACI	National Agency Check with Inquiries
NAVMC	Navy Marine Corps
Next Initilz Dt	Next Initialization Date
NIIN	National Item Identification Number
Non-Actbl	Non-Accountable
Origl In Svc dt	Original In-Service Date
PDF	Portable Document Format
Pending Tran	Pending Transaction
Qty	Quantity
Range Desc	Range Description
Rcvd By	Received By
Rpt Category	Report Category
Rpt Format	Report Format
Rpt ld	Report Identification
SAAR	System Authorization Access Request
Sched Cmpltn Dt	Scheduled Completion Date
Schedule Compltn Dt	Schedule Completion Date
Serial Nbr	Serial Number
Shipment Dt	Shipment Date

Sort Seq	Sort Sequence
SSBI	Single Scope Background Investigation
Stock Nbr	Stock Number
Sub Loc	Sub Location
Svc Dt	Service Date
Sys Id	System Identification
Tran Qty	Transaction Quantity
UIC	Unit Identification Code
UIC	Unit Identification Code
UII	Unique Item Identifier
UII Sts Cd	Unique Item Identifier Status Code
Update Inv Hdr Dates	Update Inventory Header Dates
User Id	User Identification
USMC	Unite States Marine Corps